



VFW AUXILIARY, VIRGINIA DEPARTMENT REPRESENTATIVES REPORT

District # _____

Date of Meeting: _____

Auxiliary Number	Attendance President and # Members	Auxiliary Number	Attendance President and # Members

	First Meeting			
	YES	NO		
Are the District President and Treasurer bonded? Date submitted: _____				
Are the Auxiliaries Officers information correct in Malta?				
Did the District Treasurer provide a copy of the Treasurer's report to the District Secretary? If not why?				
Were the Books of the Treasurer and Secretary audited and signed by Trustees? If not why?				
Has the District 990N been filed? How many auxiliaries 990N's have been filed to date? If 990N has not been filed why?				
Was the District School of Instruction held in conjunction with the first District Meeting?				
Did the District President talk to the Auxiliaries about Membership and who was not reported in our Programs?				
Did the District President ask you to teach or discuss any subject or National Program? Subject: _____				
Date of Next District Meeting: _____ Location: _____				
Department Representative: _____ Signature: _____				
District Representative: _____ Signature/Title: _____				
Comments:				

The records of the secretary and treasurer must be signed by the inspecting officer.

1. **Copy for the District President.**
2. **Copy for the Department Representatives records.**
3. **A copy sent to the Department President, COS and Secretary within 7 days after inspection date Via email:**

Copies to:

Kelli Levitt – Department President – itsmekelli@aol.com
 Jerry Miller – Department Secretary – vfwauxvasecretary@gmail.com
 Patricia Jurgensen – Department Chief of Staff – pjurgy@aol.com